

VOLARE

AVIATION

Materials And Supply Chain Manager

Location: Oxford, United Kingdom

Employment Type: Full-time

Department: Engineering

Reporting to: Fixed Wing and Rotary Wing Maintenance Managers

Overview

We are looking for an experienced Materials & Supply Chain Manager to oversee the sourcing, purchasing, stock control and logistics of aircraft parts, materials and tooling across our fleets.

The role will lead the Purchasing and Stores teams, manage supplier relationships and AOG requirements, ensure regulatory compliance, and drive improvements across inventory, supply chain efficiency, cost control and material availability.

Responsibilities

1. Manage sourcing, purchasing and stock control of all aircraft parts, rotables, consumables and tooling for all fleets.
2. Develop and maintain optimal stock levels to support both planned and unscheduled maintenance.
3. Ensure traceability, certification and regulatory compliance of all aircraft materials in accordance with UK CAA, EASA, 2-REG and applicable international requirements.
4. Implement strategies to reduce AOG response time and optimise supply chain efficiency.
5. Build strong working relationships with OEMs, MROs, distributors and repair vendors.
6. Negotiate contracts, service agreements and pricing structures to achieve best value.
7. Monitor vendor performance, turnaround times and quality standards, ensuring SLAs are met or exceeded.
8. Act as focal point with OEM support teams for material supply matters.
9. Oversee material logistics including import/export, customs clearance, and global shipping.
10. Coordinate critical AOG support, ensuring minimal operational disruption.
11. Manage tooling control, calibration schedules, and leasing/exchange programmes.
12. Implement robust processes for hazardous goods handling and regulatory compliance in logistics.

VOLARE AVIATION LIMITED

HANGAR 14, LANGFORD LANE, KIDLINGTON, OXFORDSHIRE, OX5 1QX, UNITED KINGDOM

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13. Maintain records and airworthiness trace documentation in accordance with Part-145 requirements and CAMO record-keeping standards.
14. Support internal and external audits, providing accurate supply chain reporting.
15. Develop and execute supply chain strategies that align with business growth and fleet evolution.
16. Identify opportunities for process improvement, digitalisation and cost reduction.
17. Analyse supply chain data to drive forecasting, planning and efficiency gains.
18. Contribute to aircraft acquisition projects and fleet transition planning by advising on material readiness and logistics.
19. Manage and lead the Purchasing and Stores teams, ensuring all personnel are competent and current on required authorisations, and that workforce levels are aligned to business needs.
20. Manage Exchange and Core returns, ensuring they are returned to the supplier in a prompt and cost-effective timeline.
21. Identify, quarantine, and report suspected unapproved parts (SUP) or non-conforming material in accordance with company and regulatory procedures.
22. Maintain and review the Approved Supplier/Vendor List, ensuring periodic re-assessment of supplier approval status

Requirements

- Minimum 5 years in the private aviation sector.
- Proven experience in a managerial role.
- fixed wing and rotary experience in parts procurement (would be advantageous).

To apply, please send your CV and a cover letter to careers@volareaviation.co.uk.

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